

## Onsite Classes

This Information and more is on the Callanwolde Website:

<https://callanwolde.org/arts-education/>

Callanwolde Ceramics Studios will provide the opportunity for students to register for onsite classes during the Fall 2020 Quarter. All Safety Protocols and Procedures will be followed during the Covid-19 Pandemic.

### Responsibilities of the Students:

- Students will be required to wear masks in and around the studio at all times.
- Proper Social Distancing must be followed (6 feet distance).
- The convenience of entering or free-roaming the ceramics studio is temporarily suspended. Students must register for an onsite class, or pre-arrange times with staff, to enter the studio.
- If at any time that a student is unable, or unwilling to follow safety protocols, staff and/or assistants may ask that student to leave the campus.
- Break-Room/Seminar, including the refrigerator and coffee machine, are off limits.
- Pre-cleaning i.e. rinsing off splash pans, wiping off wheels, cleaning up trimmings, etc, will be the responsibility, as usual, from students renting/using equipment.

### House Crew

- Disinfecting equipment used, or rented on-site, is mandatory. This will be done by the House Crew. Sanitation times will be in both Onsite Wheel and Handbuilding studios between 2:15-4:45pm, and after evening classes at 9:30pm.

### Resident Assistants/Monitors

- Callanwolde Ceramics Studios has a core group of Resident Assistants and Studio Monitors to help with work around the studio. This includes:
  - Loading/Firing/Unloading Kilns
  - Glaze Mixing
  - Studio/Kiln Maintenance
- Resident Assistants and Monitors can also help you to purchase clay or tools, and assist with any clay related questions.
- Assistants schedule: TBA

### Studios

The Carriage House (wheel classes) and the Handbuilding studio will be used for onsite classes.

- 6 Student Maximum in all Onsite Classes
- Mask/Social Distancing Protocols in place
- Work stations at a minimum 6 foot distance apart.

**Class/Studio Time (New Policy)**

- Onsite students will be allowed 4.5 Hours of Class/Work time during the time of their class in either the Onsite Wheel or Handbuilding studio, once a week.
- Onsite students will have the glaze area reserved during their assigned Class/Work time.
- General Onsite Schedule:
  - Morning Classes 9:30am-12:00pm, Morning Class Studio Time 12:00pm-2:00pm
  - Studio Sanitation 2:15-4:45pm (both studios)
  - Evening Class Studio Time 5pm-7pm,
- Open Access Studio time in these studios will be temporarily unavailable. Students will only be allowed in the communal studio during the time of their class/extended studio time.
- Students may opt to rent solo studio time for \$25 for 2.5 hours, during available hours. **See document “Solo Studio Protocols” for more info.**

<b>Fall 2020 - Onsite Classroom Schedule</b>					
All Classes 8 weeks, unless specified - September 14 - November 7					
All Classes are Adult Classes (18+), unless otherwise specified.					
<b>Onsite Wheel Classes located in the Carriage House</b>					
No Open Access to this studio. Students may only use this studio space during their designated class time.					
	<b>Morning Wheel Classes (9:30am-12pm)</b>		<b>Classroom</b>	<b>Evening Wheel Classes (7pm-9:30pm)</b>	
	9:30am-12pm	Class Studio Time	Sanitation 2:15pm-4:45pm	Class Studio Time	(5pm-)7pm-9:30pm
Tuesday	John Roberts	12pm-2pm			
	All Levels - Wheel	Students may use this extended time in the studio.			
Wednesday	Tripti Yoganathan	12pm-2pm		5pm-7pm	Eric Strange
	All Levels - Wheel.	Students may use this extended time in the studio.		Students may use this extended time in the studio.	All Levels - Wheel
Thursday	John Roberts	12pm-2pm		5pm-7pm	Doug Tobin
	Intermediate Wheel	Students may use this extended time in the studio.		Students may use this extended time in the studio.	All Levels - Wheel, <b>Salt Firing</b>
<b>Onsite Handbuilding Classes located in the Handbuilding Studio</b>					
No Open Access to this studio. Students may only use this studio space during their designated class time.					
	<b>Morning Handbuilding Classes (9:30am-12pm)</b>		<b>Classroom</b>	<b>Evening Handbuilding Classes (7pm-9:30pm)</b>	
	9:30am-12pm	Class Studio Time	Sanitation 2:15pm-4:45pm	Class Studio Time	(5pm-)7pm-9:30pm
Tuesday				5pm-7pm	Kathryne Gould
				Students may use this extended time in the studio.	Intermediate Handbuilding - <b>Soda Firing Class</b>
Wednesday				5pm-7pm	Ana Vizuragga
				Students may use this extended time in the studio.	All Levels - Handbuilding
Thursday				5pm-7pm	Julia Burns
				Students may use this extended time in the studio.	All Levels - Handbuilding

**Clay/Firing/Shelves**

- **Starting Fall 2020 Quarter, registration will include**
  - Class Fee
  - Supply Fee
    - One bag of Clay
    - 2000 Cu In of Glaze Firing Space
- **Storage Shelves**
  - We will be able to accommodate onsite students with 2 shelves for the Fall 2020 Quarter.
  - Shelf space will only be available during the current class quarter.
- **Bisque**
  - Onsite students will be prepping greenware for bisque firing in the kiln house (Kilns in the Carriage House are reserved for Drop off/Virtual Classes).
  - Pick up for onsite classes will be located in the old glaze studio.
    - Maximum of 2 students at a time in the kiln house or glaze studio.
    - Masks are required at all times
    - Students are to maintain a 6 foot spatial distance
- **Glazing**
  - **\*\*New Glaze Sign-Up Link:**  
<https://www.signupgenius.com/go/60b0b45aea823a4fd0-sep>
  - Onsite students may use the glaze area **during their class time** or by signing up for extended time on Signup Genius.
    - 1 Hour Sign Up Times.
    - Two people are allowed to sign up per glaze session.
    - Maximum of 2 students at a time in the kiln house or glaze areas.
    - Masks are required at all times.
    - Students are to maintain a 6 foot spatial distance.

<b>Fall 2020 - Onsite Glaze Schedule (Sign-Up Genius)</b>						
All Classes 8 weeks, unless specified - September 14 - November 7						
All Classes are Adult Classes (18+), unless otherwise specified.						
<b>Onsite Glaze Studio is located in the Ceramics Studio Garden and Driveway (outside).</b>						
Sign Up for these glaze times on Sign-Up Genius (link to be sent separately). Note that Onsite Classes will have priority to the glaze studio, during their class. No Sign-Up times will be available during class time September 14 - November 7, 2020.						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9:00am-10:00am	2:00pm-3:00pm	2:00pm-3:00pm	2:00pm-3:00pm	9:00am-10:00am	9:00am-10:00am	9:00am-10:00am
10:15am-11:15am	3:15pm-4:15pm	3:15pm-4:15pm	3:15pm-4:15pm	10:15am-11:15am	10:15am-11:15am	10:15am-11:15am
11:30am-12:30pm				11:30am-12:30pm	11:30am-12:30pm	11:30am-12:30pm
12:45pm-1:45pm				12:45pm-1:45pm	12:45pm-1:45pm	12:45pm-1:45pm
2:00pm-3:00pm				2:00pm-3:00pm	2:00pm-3:00pm	2:00pm-3:00pm
3:15pm-4:15pm				3:15pm-4:15pm	3:15pm-4:15pm	3:15pm-4:15pm
4:30pm-5:30pm				4:30pm-5:30pm	4:30pm-5:30pm	4:30pm-5:30pm
5:45pm-6:45pm				5:45pm-6:45pm		
7:00pm-8:00pm				7:00pm-8:00pm		

● **Filling out firing slips**

- \*New policy\*: added “**Contact Info**” for students to add email/cell number to be contacted about rejected work.
- Any missing or questionable information will result in work being **rejected**.
- All rejected work will be placed on the reject shelf in the kiln room.
- Since we do not have the ability to see students come in on a regular basis, we hope this will help to keep you connected with the status of your work.

1. Write Your Name Clearly ----->	Name <u>Jack Shephard</u> Date <u>8/8/20</u>
2. Include email or phone# ----->	Contact Info: <u>481-516-2342</u>
3. Pottery Description (Bowl, Mug, Vase, Etc.) ----->	Quarter: <u>F20</u> Type of Pot <u>Mug</u>
4. List the glazes you used. If using commercial glazes, they need to be approved by your instructor, and your firing slip needs to be initiated ----->	Glazes <u>Celdon (inside), Reitz Green (outside)</u>
5. Check the appropriate firing temperature box ----->	Firing Temp: 6 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> Soda <input type="checkbox"/> Salt <input type="checkbox"/> Raku <input type="checkbox"/>
6. List all dimensions and total cubic inches. ----->	Sizes: (H) <u>3</u> x (W) <u>3</u> x (D) <u>5</u> = <u>45</u> Cu.In.
7. Write down your instructor's name or "Solo Studio" ----->	Instructor <u>John Roberts</u>

● **Glaze Firing**

- All glazing for onsite, virtual, and solo studio rentals will put glazed work on the appropriate shelves for glazing (Cone 6, Cone 10, Soda, Salt)
- Firing slips are to be filled out for firing
  - Please write info clearly to avoid work from being rejected
  - 2000 cu in included for Fall 2020 Quarter Onsite Classes
  - Firing fee: 1 cent per cubic inch will be charged after 2000 cu in

● **Glaze Pickup**

- Fired work will continue to be stored in the Conservatory.
- Open hours for the Conservatory:
  - M-F 9am-8pm
  - Sat & Sun 9am-5pm.
- Safety guidelines remaining in place:
  - **One** student at a time in the conservatory (try to maintain a 20 min time limit in the space).
  - Wear a mask or face covering on campus.
  - 6 foot minimum social distancing.
  - Be courteous to the students in front and behind you in line for pick up.
- Below is a tentative schedule for onsite glazing. We are currently working on expanding this schedule under the limitations of our new safety protocols. We will keep you updated with these changes.



### THE CERAMICS STUDIO - HEALTH SAFETY

(In part from Radcliffe College Ceramics Studio, Boston, MA)

#### **Inhalation of all clay materials especially silica can damage your lungs.**

- All clay bodies contain some free crystalline silica which can scar your lung tissue and cause irreversible loss of breathing capacity.
- Free crystalline silica is present in clay bodies from trace to 50% amounts. It is the finest, least visible particles that can hang in the air for hours that are the most dangerous because they are the most easily respired and because we are less likely to wear a mask when the air seems clear.

**Understanding Silicosis** (In part from the American Lung Association)

#### **What is silicosis?**

- Silicosis is a chronic lung disease caused by breathing in tiny bits of silica dust. Silica is the second most common mineral in the earth's crust. It is a major component of sand, rock, and mineral ores like quartz. People who work in jobs where they can be breathing in these tiny silica bits—like sandblasting, mining, construction and many others—are at risk for silicosis. When people breathe silica dust, they inhale tiny particles of silica that has crystallized. This silica dust can cause fluid buildup and scar tissue in the lungs that cuts down your ability to breathe.

#### **How serious is silicosis?**

- Silicosis is chronic and cannot be cured. Treatments ease symptoms and address infections that people with silicosis are prone to getting. Depending on the type of silicosis, people may live for many years or only a few months.

#### **Anyone with silicosis may suffer from several complications:**

- Increased risk for lung infections and tuberculosis.
- Progressive massive fibrosis—severe scarring and stiffening of the lung, which makes it difficult to breathe. Progressive massive fibrosis can occur in either simple or accelerated silicosis, but is more common in the accelerated form.
- Respiratory failure.

**Clean-Up!** (in part from Appalachian Center for Craft, Tennessee Technological University)

With reasonable precautions the clay studio is a very safe place to work, but in order to maintain a safe environment you must familiarize yourself with the key issues in ceramic studio safety. Some of the issues discussed below are of primary concern to all students and professional ceramicists, but there are fundamental precautions that must become second nature to every person working in the clay studio, as they affect not only your own personal safety, but everyone else's as well.

**General Guidelines** - There are a few general safety and cleanup issues that must be considered at all times in the ceramics facility:

- **Avoid making dust!** Don't leave clay scraps on the floor. Wet mop and towel down floors, and wipe down all work surfaces after use.
- **No Sanding, Grinding, or Spraying glaze in the studio!!!** Confine all dust-producing processes outside, or to the spray booth with fan turned on. You must realize that clay debris on the floor in your studio means that everyone else is breathing the dust produced when you work in your studio, and that is not acceptable.



### Acknowledgment of the Risk and Liability Relating to COVID-19

Callanwolde Fine Arts Center has put in place preventative measures to reduce the spread of COVID-19; however, Callanwolde cannot guarantee that you will not become infected with COVID-19 while at Callanwolde. Callanwolde will provide the student with a list of suggestions for safety procedures based on health officials' guidelines. These guidelines are in compliance with the CDC. It is up to the student to uphold these safety procedures, in addition to the measures set forth by Callanwolde Fine Arts Center.

By signing this document, I acknowledge the potential risk of COVID-19 at Callanwolde. I acknowledge that Callanwolde has provided me with a list of suggested safety guidelines for me to uphold at my event.

I voluntarily agree to assume all of the beforementioned risks and accept sole responsibility for any injury to myself (including, but not limited to, personal injury, illness, disability, and death).

I have read and acknowledged the beforementioned risks regarding COVID-19.