



Callanwolde

FINE ARTS CENTER

Weekday Rentals



Our Mission

Thank you for considering Callanwolde for your event. Our 12-acre estate has a rich history that goes back over 100 years when the Candler family moved to the Druid Hills neighborhood of Atlanta to build their 27,000 square-foot home. They spared no expense hiring the best architect and craftsmen to create what is now one of Atlanta's most unique venues.

Callanwolde is now entrusted to the Callanwolde Foundation, a 501(c)3 non-profit, whose mission is to provide the Atlanta community with premier, accessible arts education, especially to the underserved, while promoting enjoyment of the arts at the historic and inspiring Callanwolde estate.

It takes a great deal of resources to fulfill our mission and why we allow the community to rent the estate.

Renting Callanwolde is more than making a simple transaction. That is why we require all prospective renters to become Members of our organization with the hope that you feel the same love for Callanwolde that we do. Your donation and rental fees support the upkeep of the estate and important cultural and arts programming.

ANDREW KEENAN

Executive Director

CALLANWOLDE FINE ARTS CENTER





What Makes Our Venue Unique

27,000 SQUARE-FOOT
MANSION

BUILT IN 1920

12 BEAUTIFUL ACRES

10+ DIFFERENT ARTS
PROGRAMS THAT YOU
SUPPORT THROUGH
YOUR RENTAL

4 UNIQUE MEETING
ROOMS TO
CHOOSE FROM



Rental Rates

Weekday rentals include a 3-5 hour reservation of one of the following rooms: Indoor Courtyard, Library, Dining Room, or Music Room. Rentals are Monday-Thursday based on availability and are limited to the hours of 9 am to 9 pm. Max guest capacity is 100.

	MEMBERSHIP ACCESS FEE	RENTAL FEE	REFUNDABLE DAMAGE DEPOSIT	GRAND TOTAL
<i>Corporate</i>	\$500	\$1,500	\$500	\$2,500
<i>Non-Profit</i>	\$500	\$750	\$500	\$1,750
<i>Private</i>	\$500	\$2,000	\$500	\$3,000

Rates are valid through 2024 only; please inquire regarding 2025 rates and beyond.

All fees are due 5 business days after signing contract.

For events of more than 50 guests, a \$250 service fee is required.

For events serving alcohol, a greater damage deposit may be required.



Rental Details

Room Capacities

<i>Indoor Courtyard</i>	100
<i>Dining Room</i>	40
<i>Library</i>	40
<i>Music Room</i>	20

Amenities

- Free Guest Parking (110 Spots)
- White Folding Chairs (100)
- Tables:
 - Up to (20) 60 in. round tables
 - Up to (5) 48 in. round tables
 - Up to (10) 36 in. round tables
 - Up to (10) 8 ft x 30 in. tables
 - Up to (10) 6 ft. x 30 in. tables
 - Up to (5) 30 in. high boy tables
- Option to add art workshop for an additional fee*
 - Air dry clay
 - Drawing
 - Painting
- Membership Access**
 - Early and exclusive access to upcoming event tickets
 - Access to members-only workshops
 - Recognition in our Annual Report

**Workshop pricing and availability varies; please inquire for more details.*

***Your membership benefits last one year and the membership fee is tax deductible within the limits of the law.*



Preferred Vendors

Coordinators

[Pop + Fizz](#)
[Weddings by Epic](#)
[Events By Tiffany](#)
[Peachy Keen Lady](#)
[SYS Event Planning](#)
[Smooth As Butter Weddings](#)

Venue Decor/Rentals

[Cover Ups Linens](#)
[EventWorks](#)
[Unique Event Element](#)
[The Rented Event](#)

Florists

[Faith Flowers](#)
[Rhapsody in Blooms](#)
[Luxe and Bloom](#)

Lodging

[Moxy Atlanta Midtown](#)
[Loews Midtown](#)
[The Georgian Terrace](#)

Bartenders

[Elite Private Bartenders](#)
[Raising The Bar](#)

Photographers

[Grapefruit Photo](#)
[Laura Ann Watson](#)
[Hellen CO Photos + Film](#)
[Glorianna Chan Photography](#)

Entertainment

[Emerald Empire Band](#)
[Mike Jones Entertainment](#)
[Sam Hill Entertainment](#)
[SiFi Entertainment](#)
[Ballroom Blitz](#)
[Moxie Band](#)

Vendor and Alcohol Guidelines

- You may bring in your own vendors, but we suggest our list of trusted and professional caterers.
- You may bring in your own alcohol, however, renters must have a licensed and insured bartender to serve the alcohol.

Callanwolde staff sets up all Callanwolde items. Rental companies and vendors are responsible for setting and breaking down their items.



Catering

*Please choose a caterer from our approved list below.
Caterers from this list do not require the outside caterer fee.*

Affairs to Remember
Avalon
AV Gourmet*
Avenue Catering
C. Parks Catering
Cafe Bombay
Canton House
Endive
Epting Events
Figs & Honey
Fox Brothers BBQ

Julie's Kosher Catering
LG's Magical Affairs
Low Country Catering
Palate
Proof of the Pudding
Soiree
Sun In My Belly*
Talk of the Town
Three Sisters Catering
The Bountiful Basket
Zest Atlanta*

*Suggested caterer. Discounts may apply.



Venue Policies

We have updated some of our policies. Please review your contract and this list prior to your event and reach out to us with any questions or concerns.

- Decorative glitter, loose streamers, confetti (including ecofetti or biodegradable confetti), and balloons (including arches, garlands, and bouquets) are not permitted in the mansion or on Callanwolde grounds.
- Live-flame candles are only permitted in the Indoor Courtyard and must be in glasses that are taller than the wick of the candle (i.e. hurricane glasses).
- Callanwolde has limited storage space, and therefore we cannot accommodate early deliveries of personal or rental items until your scheduled rental time. That said, we may be able to accommodate an early delivery of alcohol on the morning of your event. Please check in with Callanwolde staff at your final walk-through to schedule.
- We have 110 parking spaces in our parking lot. If you need additional parking, please reach out to our Business & Contracts Specialist, who can help you arrange additional parking across the street.
- The Winter Living Room is currently being used as a ballet studio. The dance floor, bars, and equipment cannot be removed unless you rent out the space (\$750).
- Per Dekalb County law, smoking is not permitted within 50 feet of any Callanwolde building.
- No sparklers (even cold sparklers) and/or fireworks, or smoke bombs of any kind are allowed on property. Please consider these alternate ideas: lavender, bubbles, ribbon wands, hand-thrown streamers, petals, and/or glow sticks. Renter is responsible for the cleanup of thrown items, with the exception of lavender, which does not need to be cleaned up.
- You are allowed to bring in your own alcohol, but it must be served by a licensed and insured bartender.
- Nothing may be added to or hung from the chandeliers, drapes, filigree, or ceiling.
- At any point in the planning process, you are more than welcome to visit the venue for a self-guided tour or site visit anytime between 9:30am-5pm, Mondays - Thursdays, and on Fridays and Saturdays between 9:30am - 12pm. It is recommended that you reach out to our Business & Contracts Specialist prior to your visit to ensure spaces are not occupied by events or classes during that time.

Cancellation Policy

Your rental fee is nonrefundable. In the case of a force majeure, and Callanwolde deems cancellation necessary, the rental fee is refundable. The Membership Access Fee and Service Fee are not refundable.



FAQ

Will other events be going on during my rental?

Callanwolde is a multi-use facility, with classes being held seven days a week. Class times and locations will not interfere with your rental time and space.

When can I drop off items? May I leave items overnight?

Due to the high volume of events, items cannot be dropped off until your contracted rental time. All items must be removed by 11pm on your rental date.

Do you provide AV equipment?

We offer the following:

- One projector
- One screen
- One microphone

Do you provide linens or decor?

No decor is included with your rental.

We provide the estate, tables, and chairs only.

How do I set up a tour? Can I just drop by with family?

Tours are by appointment only and are scheduled with our Business & Contracts Specialist.

Can I just drop by with family, friends, or vendors?

At any point in the planning process, you are more than welcome to visit the venue for a self-guided tour or site visit (with vendors, family members, or friends) anytime between 9:30am-5pm, Mondays - Thursdays, and on Fridays and Saturdays between 9:30am - 12pm. If you have specific questions or need to meet with our Business & Contracts Specialist, Jordan Wardach, please schedule a time on her calendar: jwardach@callanwolde.org.

What forms of payment are accepted?

ACH, check, and credit card payments are accepted. Please note, there is a 3.5% processing fee for card payments.

